

## MINUTES

**Purpose:** Engage Okaloosa County community members in a health improvement process through an open, two-way dialogue to create an environment with healthy and safe children, families, and communities free of the negative impacts of substance use and drug activity.

**Attendees:** Danielle Wilson, Emerald Coast Children's Advocacy Center; Sgt. Jessica Trimboli, Okaloosa County Sheriff's Office; Lauren Hobbs, Florida Department of Health in Okaloosa County (DOH-Okaloosa); Caitlyn Golding, DOH-Okaloosa; Nancy Robert, Northwest Florida Health Network; Emily Pickens, DOH-Okaloosa; Roberta Welch, Bridgeway Center, Inc.; Demeika McClendon, Community Member; DeeDranae Cole, DOH-Okaloosa; Remeeka Wilson, Bridgeway Center, Inc.; Autumn McAlister, Lakeview Center; Diane Freeman, A Bed 4 Me; Teresa Schroeder, Okaloosa County School District; Dana Hodges, Early Learning Coalition; Keishla Barrett, Bridgeway; Vashonda Gafford, Bridgeway; Victoria Nott, Bridgeway; Gabrielle Smith, Head Start; Kiffa Hogans, Department of Children & Families; Chris Hawkins, CDAC; Cozette Costanza, Bridgeway.

### Opening – Emily Pickens

- Emily Pickens opened the meeting and welcomed attendees. She reviewed the meeting's purpose and agenda.
- Minutes from the June 13<sup>th</sup>, 2023 meeting were reviewed and approved.
- Caitlyn Golding shared feedback from the Community Engagement Survey from the previous meeting.

### Action Plan Updates – Danielle Wilson and Sgt. Jessica Trimboli

#### Handle with Care

- Sgt. Jessica Trimboli reshared the Handle with Care video on the Sheriff's Office Facebook page.
- Jessica will reshare the video with Teri Schroeder to show faculty before school starts.
  - Teri reported she will request 10 minutes at the principals meeting on July 20<sup>th</sup> to show them the Handle with Care video and discuss the Handle with Care policy.
    - Principals will have the option to show their faculty the video when they return on August 1<sup>st</sup>.
  - Teri will request 15 to 20 minutes at the August 7<sup>th</sup> mental health team meeting to discuss Handle with Care.
    - Jessica suggested bringing Handle with Care handouts to the meeting.

#### Family Field Day Planning

- Jessica reports the goal of a fall event with Big Brothers Big Sisters is to increase the number of mentors for older children.
- She would like to host the next Field Day on a Friday or Saturday before school starts.
  - Emily asked Jessica to let her know of any promotional items needed.
- Jessica discussed adding a fingerprinting booth at an already established event. She stated she can bring fingerprinting cards for parents.

### **Lockdown and Lockout**

- Jessica said the meeting with Danny Dean went well.
  - The next meeting will be with the Public Safety Director.
- She shared Lockdown and Lockout has been changed to Lockdown and Secure to avoid confusion among the public.

### **DEC Trainings**

- Attendees discussed organizations that would benefit from DEC training.
  - Danielle suggested having a DEC training with Big Brothers Big Sisters.
  - Jessica reminded trainers that they can work with their organization or partners to host any requested trainings. Trainers are encouraged to reach out to the group to obtain co-trainers as needed.
  - Jess shared that EMS had their first DEC training on July 12<sup>th</sup>.
    - Emily and Petra will be assisting with the next EMS DEC training.
  - Gabrielle Smith reports she is planning a DEC training on August 11<sup>th</sup>. She was interested in showing the Handle with Care video.
    - Jessica will follow up with Gabrielle to provide her the video.
- Emily shared she made requested edits to the DEC Awareness PowerPoint. She included local data and a slide about Handle with Care. She will get with Jessica to review and approve changes before sharing out to trainers.
- Emily shared the Substance Use Resources Rack Card with the group. It was originally developed by the Healthy Behaviors OCHIP Group. Jess requested it be developed into a palm card with a QR sticker on the back, like a previous project done with CDAC Behavioral Healthcare.
  - Jessica approved the layout and design of the resource card.
    - The resource cards will be provided to first responders, social service providers, and others throughout the community.
- Danielle reviewed Okaloosa and Walton County child abuse statistics from DCF. She shared that Okaloosa County has a monthly average of 95 child abuse reports. Walton's average is 57.
  - She will focus on getting more targeted data in hopes of determining which schools may be in "hot spots" or areas with higher call volumes. This would present an opportunity to emphasize DEC training and principles with staff.

### **Action Items –Sgt. Jessica Trimboli and Danielle Wilson**

#### **Handle with Care**

- Jessica and Teri will work together to educate teachers, principals, and mental health counselors about Handle with Care before the new school year begins.

#### **Family Field Day Planning**

- Jessica will follow up with Emily about buying promotional event items. She will inform the group when a date is decided for the Boys and Girls Club event.

#### **DEC Training**

- Jessica will follow up with Gabrielle Smith to provide the Handle with Care video.
- Emily will work with Jessica to approve edits to the DEC Awareness PowerPoint.
- Danielle will obtain targeted data for DCF calls in Okaloosa and Walton Counties.

**Open Discussion – All**

- The group discussed helping Walton County with implementing the Handle with Care Policy in their School District. Teri will coordinate with a contact she has in their school district to provide support to Danielle and Jess.

**Closing – Emily Pickens**

- Emily thanked attendees for participating and asked them to complete the meeting evaluation form to provide feedback.

*Next Meeting – TBD*

<b>Action Items</b>	<b>Owners</b>	<b>Deadline</b>	<b>Status</b>
Meet with Public Safety Director to discuss Lockdown and Secure	Sgt. Jessica Trimboli	Next meeting	In progress
Jessica will contact Emily for Family Field Day promotional items	Sgt. Jessica Trimboli & Emily Pickens	Next meeting	Not started
Danielle will find more targeted child abuse data in Okaloosa and Walton Counties for DEC PPT	Danielle Wilson	Ongoing	In progress
Send DEC PPT to Jessica for approval	Emily Pickens	Next meeting	Not started
DEC trainers to begin planning trainings	Certified Trainers	Ongoing	In progress
Develop card with QR sticker on back like previous resource	Allison McDaniel	Next meeting	In progress